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**From:** Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=JAMES.HANCHETT]  
**Sent:** 12/21/2011 1:29:31 PM  
**To:** 'afinck@oit.umass.edu' [afinck@oit.umass.edu]  
**Subject:** How to pay for new phones

Hi Allison,

I am the TUG Rep for Massachusetts Public Health in Morrill I. We need 1 new phone line, a fax line and move a phone to a different room. I contacted Mary Wiseman and she said you were the contact for billing. Can we pay for this with a PO from our main office?

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